IT project - Roles & Responsibilities

- Technical Consultant
  - Responsibilities
    - provide IT support to operate more efficiently
    - Implement hardware and software solutions, enhancing IT systems, and resolving technical issues
    - Building and maintaining an expert knowledge of technology solutions
    - etc
  - Reports to
    - Account head
  - Timelines
    - Design phase & during major technical blockers
  - Skillset required
    - domain expertise
    - knowledge of client IT landscape
    - technical stack architecture
    - etc
  - Handover aspects
    - NA
  - Mapped to
    - Ravi B , Hijmal Z
- Technical Lead
  - Responsibilities
    - Primary
    - Secondary
  - Reports to
  - Timelines
  - Skillset required
  - Handover aspects
  - Mapped to
- SME
  - Type something
- Developer
  - Responsibilities
    - Primary
      - designs and builds computer programs
      - Conduct software analysis, testing, programming, and debugging
      - resolve production and non-production application issues
      - etc
    - Secondary
      - Track quality metrics
  - Reports to
    - Project Manager
  - Timelines
    - Entire duration of project
  - Skillset required
    - Java, Rest API, Microservices
    - JVM Internals
    - Code Version Control
    - Web Frameworks
    - ETL understanding
    - Spark
    - Jenkins, DevOps
    - etc
  - Handover aspects
    - After doing Coding, Code Review, Unit testing
    - Do KT to tester
    - Share all UT testcases, test artifacts
    - update quality metrics
    - etc
  - Mapped to
    - Asha, Usha, Sharma, Verma, Ravi, Basu, Babu, Rama .....
- Tester
  - Type something
- Business Analyst
  - Type something
- Architect
  - Type something
- etc
  - Type something
- Project Manager
  - Responsibilities
    - Primary
      - 1. lead planning, executing, monitoring, controlling, and closing projects
      - 2. tight control on Cost, Risk, Quality, Scope and Time
      - 3. setup work env, strategy, resource allocation, operations
      - 4. customer mapping, stakeholder engagement
      - 5. conflict resolution & negotiation
      - 6. governance & reporting 7. etc
    - Secondary
      - team building
      - improving capacity & capability
      - work on RFPs for new projects
      - etc
  - Reports to
    - Delivery manager
  - Timelines
    - Entire duration of project
  - Skillset required
    - project management, ITIL, PMP
  - Handover aspects
    - NA
  - Mapped to
    - Arun Rao
- Project Sponsor
  - Responsibilities
    - Primary
      - administers project finances, approves ideas and changes, participates in making key decisions
      - part of change control board
      - approve budget for agreed changes
      - etc
    - Secondary
      - NA
  - Reports to
    - Account Head
  - Timelines
    - At start of project, and intermittently for monthly review calls
  - Skillset required
    - NA
  - Handover aspects
    - NA
  - Mapped to
    - Ajay S
- PMO Coordinator
  - Type something
- Delivery Approver
  - Type something
- Finance auditor
  - Type something
- Scrum master
  - Type something

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